

# HELEN KING

"AN AUTHORISED FINANCIAL SERVICE PROVIDER"

## INVENTORY FORM

*Please ensure that the TOTAL sum insured is adequate at full replacement value of ALL contents as the condition of average is applicable.* In the event of a claim arising under the policy, should you be found to be under-insured at the time of loss, the condition of average will apply and you will be responsible for a pro-rata portion of any claim / loss arising.

Please note however: -

- It is not necessary to include items that are more specifically insured under your policy (for example items that are specified under the All Risks section of your policy).
- It is not necessary to include Cell Phone values under the Household Contents section of the policy as there is no cover for cell phones under this section of the policy. If cover for cell phones are required these are to be itemised under the All Risks section of your policy. Insurers will require the following information from you: Make, Model, IMEI Number and Replacement Value.
- There is LIMITED cover for Jewellery, Watches and Precious items under the Household Contents section of the policy. If cover for these types of items is required, they would need to be specified under the All Risks section of your policy. Insurer's will require the following information from you: Current Jewellery Valuation Certificates noting replacement value as well as confirming that all clasps and claws have been checked and that no over-hauling is required.

Bedroom	1	2	3	4	Study/ Workroom	
Bed, Mattresses					Desk	
Linen/ Bedding					Bookcases	
Cushions					Lamps	
Blankets					Tables	
Bedside Radios					Chairs	
Lamps					Curtains	
Tables					Rugs	
Chairs					Paintings	
Wardrobes					Ornaments	
Curtains					Sewing Machine	
Rugs					Knitting Machine	
Paintings					Cameras	
Ornaments					Projectors	
Clothing					Firearms	
Footwear					Binoculars	
Furs					Books	
Jewellery					TV	
TV					DVDs / CDs	
DVDs / CDs					HiFi	
Hi-Fi					Sporting Equipment	
Books					Computers	
Suitcases					Printers	
Bags					Tablets	
Other					Phones	
					Other	
<b>Total</b>	<b>R</b>	<b>R</b>	<b>R</b>	<b>R</b>	<b>Total</b>	<b>R</b>

Bathrooms/ Toilets	1	2	Passage/ Entrance Hall	1	Laundry	1
Tables			Tables		Washing Machine	
Chairs			Chairs		Tumble Dryer	
Curtains			Curtains		Iron	
Rugs			Rugs		Ironing Board	
Towels			Lamps		Washing Baskets	
Linen			Paintings		Clothes Horse	
Shaving Equipment			Ornaments		Washing Supplies	
Hair Dryer			Linen Stored		Tables	
Hair Straightener			Household Heaters		Chairs	
Make-Up			Portable Air Conditioners		Linen Stored	
Toiletries					Other	
Other						
<b>Total</b>	<b>R</b>	<b>R</b>	<b>Total</b>	<b>R</b>	<b>Total</b>	<b>R</b>

<b>Lounge</b>	<b>1</b>	<b>2</b>	<b>Playroom</b>	<b>1</b>	<b>Dining Room</b>	<b>1</b>
Lounge Suites			Lounge Suites		Tables	
Lamps			Lamps		Chairs	
Tables			Table		Sideboards	
Chairs			Chairs		Dressers	
TV Unit			TV Unit		Lamps	
Curtains			Curtains		Curtains	
Rugs			Rugs		Rugs	
Cushions			Cushions		Liquor	
Blankets			Blankets		Drinkware	
TV			TV		Crockery	
Hi-Fi			Hi-Fi		Cutlery	
DVDs / CDs			DVDs / CDs		Silverware	
Paintings			Paintings		Hot Trays	
Ornaments			Ornaments		Linen	
Other			Toys		Other	
			Other			
<b>Total</b>	<b>R</b>	<b>R</b>	<b>Total</b>	<b>R</b>	<b>Total</b>	<b>R</b>

<b>Kitchen</b>	<b>1</b>	<b>Garage</b>	<b>1</b>	<b>Veranda/ Balcony</b>	<b>1</b>	<b>2</b>
Fridge & Contents		Bicycles		Tables		
Freezer & Contents		Fridge		Chairs		
Dishwasher		Freezer		Loungers		
Electrical Appliances		Power Tools		Lamps		
Cleaning Equipment		Work Bench		Cushions		
Cleaning Supplies		Tables		Rugs		
Curtains		Chairs		Braai & Equipment		
Tables		Cabinets		Pool Accessories		
Chairs		Shelves		Towels		
Cabinets		Garden Tools		Garden Games		
Drinkware		Lawnmower		Umbrellas		
Crockery		Garden Supplies		Pot Plants		
Cutlery		Sporting Equipment				
Utensils		Camping Equipment				
Platters / Dishes		Pool Equipment				
Vases		Other				
Other						
<b>Total</b>	<b>R</b>	<b>Total</b>	<b>R</b>	<b>Total</b>	<b>R</b>	<b>R</b>

<b>Staff Quarters</b>	<b>1</b>	<b>Outbuildings/ Cottages</b>	<b>1</b>	<b>2</b>
Bed, Mattresses		Bed, Mattresses		
Linen, Bedding		Linen, Bedding		
Cushions		Cushions		
Blankets		Blankets		
Curtains		Curtains		
Rugs		Rugs		
Tables		Tables		
Chairs		Chairs		
Lounge Suites		Lounge Suites		
Ornaments		Ornaments		
Paintings		Paintings		
TV		TV		
Hi-Fi		Hi-Fi		
DVDs / CDs		DVDs / CDs		
Fridge, Freezer		Fridge, Freezer		
Kitchen Appliances		Kitchen Appliances		
Crockery		Crockery		
Cutlery		Cutlery		
Drinkware		Drinkware		
Platters, Dishes		Platters, Dishes		
Toiletries		Toiletries		
Make-Up		Make-Up		
Towels		Towels		
Clothing		Clothing		
Footwear		Footwear		
Jewellery		Jewellery		
Other		Other		
<b>Total</b>	<b>R</b>	<b>Total</b>	<b>R</b>	<b>R</b>

<b>Total Sum Insured (New Replacement Value)</b>	<b>R</b>
--	----------